



myAsset takes the hassle out of your asset management program by undertaking the entire task of managing and auditing the assets.

We aim to let you focus on your core business activities while we ensure that your asset investments are secured. Our asset services are sustainable, reliable, consistent and hassle free. Our single-minded focus on delivering the best asset management system allows us to provide you with the best practices and methodology in managing your assets.

BENEFITS OF OUR ASSET MANAGEMENT SERVICES



1

Increased Efficiency & Accuracy

- With our proven methodology, we can deliver a one-stop top notch asset services faster and with accuracy.
- Our service will uncover missing assets or discover assets you never knew you had
- Asset audit which may take weeks to perform will now be reduced tremendously, saving time, money and resources.

2

Provide Expertise & Consultation

- Our well trained asset managers will highlight issues and propose methods to improve your asset management process.
- Our management reports give you important data that allows you to drive key business decisions.
- Assurance of service integrity & professionalism

3

Enhanced Value

- With our efficiency and expertise, our services gives you maximum value at a lower cost compared to doing it yourselves
- You do not need to manage asset officers who may be untrained, subject to turnover or unfamiliar with the system, resulting in them doing the job poorly
- Precious human resources can better focus on their core duties, increasing organization productivity
- Our asset services are sustainable, reliable, consistent and hassle free. You leave the worries to us while you focus on your business



HOW CAN WE HELP YOU?

1

Asset Audit Services (Annual, Bi-Annual or Ad-Hoc)

- On site asset audit using our proven system with barcode or RFID technology
- Locating, scanning and matching all asset IDs with our mobile PDAs
- Update the latest changes to asset record during the audit process
- Comprehensive Asset Audit & Analysis reports

2

Asset Tagging Services (Initial Implementation)

- Data migration of assets details to our system
- Printing of barcode labels
- Locating and tagging assets
- Asset tagging summary reports

3

Asset Reconciliations Services (Monthly or Periodic)

- Update and maintain new & existing asset records
- Printing & tagging of new asset barcode labels
- Keep track of asset transactions, like relocation, adjustment or transfer
- Responding to asset queries from internal & external auditors
- Disposal of assets through proper condemnation procedures
- Comprehensive Asset Reconciliation & Log reports



HOW DO WE DO IT?



myAsset will assign at least one experienced Services Consultant, who is entirely responsible for the success of each audit or asset reconciliation project. This involves following the proven myAsset Audit Methodology and liaising constantly with the client adhering to all milestones and ensuring service excellence.

Our Asset Audit Methodology



With our Audited Asset Reports, you can

- 1 Allocate assets effectively
- 2 Save cost from unnecessary purchase
- 3 Plan your purchasing budget
- 4 Avoid overpaying for asset lease or maintenance services
- 5 Safeguard sensitive data through proper asset disposal
- 6 Informed of missing assets and ensure accountability



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